

287 Glidden Road, Unit 4 • Brampton, Ontario • L6W 1H9 • Phone/Fax: 905-454-8725 • www.knightstable.org

## **VOLUNTEER REGISTRATION FORM**

## PLEASE ATTACH RESUME AND LIST THREE (3) REFERENCES Mandatory Minimum Three (3) Month Commitment

## **Personal Information** Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Province: ON Postal Code: \_\_\_\_\_ Are you over 16yrs of age? Yes No E-mail Address: \_\_\_\_\_ (Volunteers <16 years must be accompanied by an adult) Home Phone: \_\_\_\_\_- Cell: \_\_\_\_- Other: \_\_\_\_-A Police Record Check is required for all programming volunteers will you give permission for this Police Check? Yes No **Current Occupation** Employer: Position: What are your work hours? Days Monday Tuesday Wednesday Thursday Friday Saturday Sunday Hours

Phone: - -



May we contact you at work? Yes O No O

If yes, list work number:

Extension:

## **Education/Training** ☐ High School Graduate □ Some High School (highest grade completed): \_\_\_\_\_ □ College/University, program: \_\_\_\_\_ □ Trade School (specify): \_\_\_\_\_ □ Other training- explain:\_\_\_\_\_ Do you have any of the following training and/or certificates? If so, please check mark accordingly and provide a photocopy of each document. Non-violent crisis intervention (CPI) First Aid CPR Food Safety | CPIC Check | WHMIS | Other (list specific details) **Volunteer Experience** Are you presently volunteering with another organization? Yes O No O Do you have any previous volunteer experience? Yes No If yes, list organization(s) and responsibilities: 1. Name of organization: Duties and responsibilities: 2. Name of organization: Duties and responsibilities: 3. Name of organization: Duties and responsibilities:

<b>Skills</b> Do you spo	eak any lan	guages oth	er than Englis	sh? Yes⊖No	o○ If yes	, please list:			
What othe	er skills can	you share	with our orga	nnization?					
Referred	by:							·	
			er's name:						
	ODSP, Worker's name: Worker's #:								
			Ne:						
<ul><li>□ Elizabeth Fry, Worker's name: Worker's #</li><li>□ Alternative Measures:</li></ul>									
	Alternative	e Measures	ico Club	·					
	-	•	ice Club:						
<b>Availability</b> (please note: hours listed aren't shift hours, they only indicate approximate time preference) Please type "Yes" into the boxes that you will be available. Week days hours are 7:30 am to 6:30 pm. Saturday/Sunday/Holidays - Mornings are 7:30-11:30 Afternoons are 11:30-4:30pm									
	Monday	Tuesday	Wednesday	Thursday	Friday		Saturday	Sunday	
Mornings 7:30 – 11:30						Mornings 7:30 – 11:30			
Afternoon 11:30 - 3:30						Afternoon 11:30 – 4:30			
Evenings 3:30 - 6:30						No evening shift	No evening shift	No evening shift	
	check mark	one or mo	re position th	at interest y	ou:				
	Office Adm	inistrative	Support		□ Sei	ver			
	_ 46 01 177 1 01 1				□ NL Breakfast Clubs Volunteer				
	· · · · · · · · · · · · · · · · · · ·					☐ Food Preparation			
						□ NL After school Programming			
	, 1					☐ Dish Washer			
	<ul><li>☐ Fundraising – Gala Call Center</li><li>☐ Karma Grow Volunteer</li></ul>					<ul><li>□ Food Bank Coordinator Assistant</li><li>□ Floater</li></ul>			
	□ Volunteer Coordinator Assistant					☐ Web Support			

(\*Please note: Knights Table is not responsible for any lost or stolen articles. Please leave all valuables at home. If you must bring them with you, they must be kept on your person at all times or stored in a locker.) Signature of Applicant: \_\_\_\_\_\_ Date: \_\_\_/\_\_\_\_ **Application Checklist:** ☐ 3 References ☐ Copy of Certificates/Diploma Administration Fee Resume ☐ Volunteer Agreement & Policy Forms ☐ Four Page Application OFFICE USE ONLY (please DO NOT write below this line) Criminal Police Check: Yes ☐ No☐ \*Certificate copy in file: Yes \( \subseteq No \( \subseteq \) References checked: Yes \( \subseteq No \( \subseteq \) Reference One: Reference Two: Reference Three: Emergency contact: \_\_\_\_\_ Relationship: \_\_\_\_ Phone: \_\_\_\_-Is there any allergies or medical conditions that we should be aware of? Yes \subseteq No \subseteq If yes, explain\_\_\_\_\_ Is an EpiPen required, if so where is it kept? \_\_\_\_\_ Do you have a valid driver's license? Yes ☐ No ☐ Do you have access to a car? Yes \( \square\) No \( \square\) License# and Expiry Date: \_\_\_\_\_ Volunteer position: \_\_\_\_\_ Assigned staff partner: \_\_\_\_\_ Training program/package needed: CPR Non-violent crisis intervention (CPI) WHMIS First Aid

Food Handling CPIC Check Other (list specific details)